

MISSING INFORMATION LETTER (MIL)



NATIONAL OPINION RESEARCH CENTER
1155 East 60th Street, Chicago, Illinois 60637
773-753-7500 Fax 773-753-7543

DATE

«CoName»
«FirstName» «LastName», Ph.D.
«Address1»
«Address2»
«City», «State» «ZIP»

Dear Dr. «LastName»:

Thank you very much for completing a questionnaire for the Survey of Earned Doctorates (SED) around the time you received your doctoral degree.

In processing your questionnaire, we found that some critical information was missing. We would be grateful if you would take a few moments to fill in the information for the questions on the back of this sheet. Please return this sheet to the National Opinion Research Center (NORC), in the enclosed postage-paid envelope addressed to One North State Street, 16th Floor, Chicago, IL, 60602. If you prefer, you may fax the information to NORC at 800-684-0704, or e-mail it to 6100-MIL2@norcmail.uchicago.edu. When using email, please include the eight-digit number printed at the bottom of this letter.

We make this request because your response is necessary to ensure the overall accuracy and usefulness of the survey data. These data are widely used by educational institutions to determine curriculum, by government agencies to allocate resources across fields, and by students to decide which doctoral program to pursue.

We want to assure you that the answers you provide are strictly private and confidential. Survey data are reported only in the form of statistical summaries that do not identify any individual. If you have any questions about the survey, please call NORC toll-free at 800-248-8649.

Thanks again for your help, and congratulations on attaining your doctorate. We look forward to receiving your reply.

Sincerely,

Tom Hoffer, Ph.D.
Project Director
Survey of Earned Doctorates